

# HEAD START OF WASHINGTON COUNTY, INC.



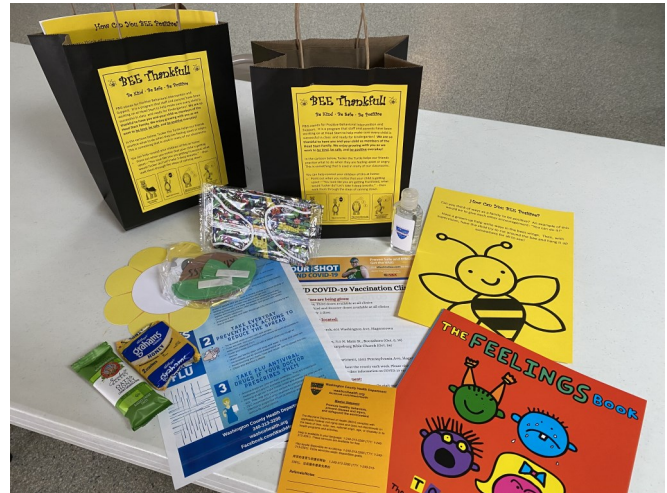
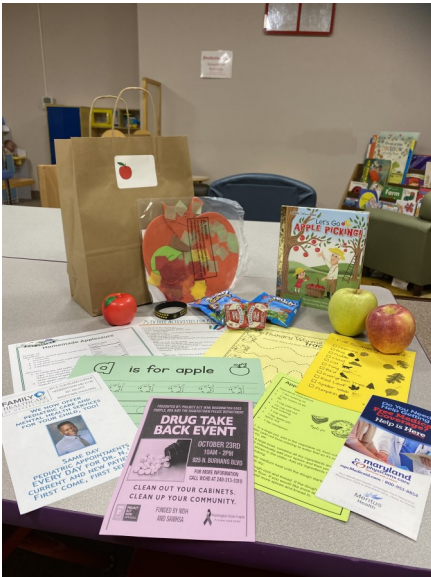
Source of all photos of children:  
Microsoft Online Photos, authors unknown



## 2021-2022 ANNUAL REPORT

## The Need for Head Start Services in Washington County, Maryland

The need for Head Start and Early Head Start services is apparent within the community as parents and guardians begin to recover from the pandemic and return to work. Head Start of Washington County opened all classrooms, except for one Head Start classroom at MLK, to children for in-person services during the 2021-2022 program year. Enrollment numbers were down as the recovery process is slow. Classroom closures occurred during outbreaks of COVID and rolling closures occurred to alleviate staff shortages in buildings. All parent events were held virtually as volunteers in our buildings and classrooms were limited. Even with the many obstacles, children were provided a safe environment where they were able to make friends and learn the necessary skills to be successful in school and life.



### Our Mission:

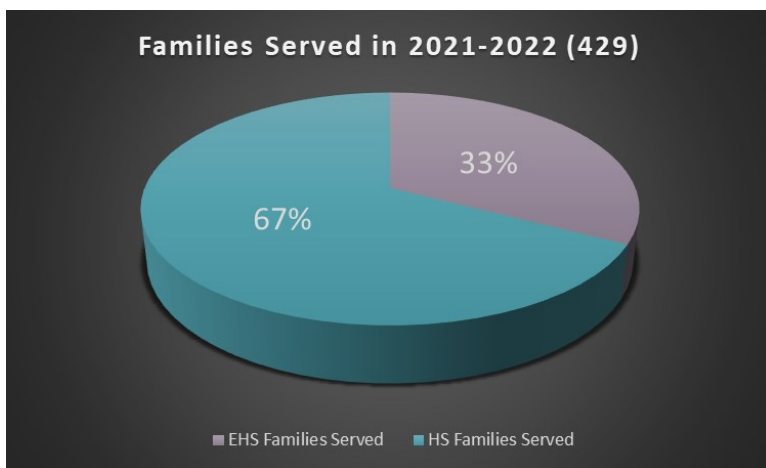
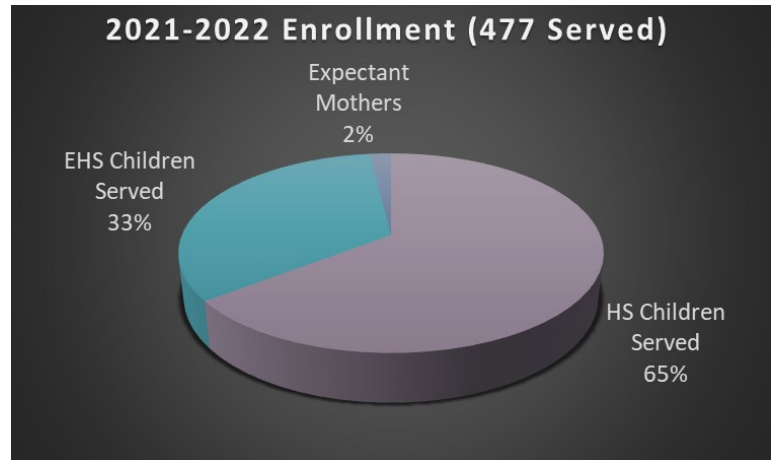
Head Start of Washington County, Inc. is dedicated to making a difference in our community through comprehensive child and family development services.

Our mission is to provide children with nurturing experiences, a strong foundation for developmental growth and opportunities to achieve school readiness.

We strive to empower families to take an active role in their child's development and to reach their full potential.

# Enrollment Information

Head Start of Washington County is funded to serve 315 Head Start and 127 Early Head Start children annually. Due to the pandemic, Head Start openings were difficult to fill as parents were looking for care to return to the workforce and feeling hesitant about doing so. As the chart on the right illustrates, 477 children were served during the 2021-2022 school year (308 Head Start and 169 Early Head Start). Services were provided in four facilities located throughout Washington County.



- ### Family Engagement Activities: 2021-2022
- Dare To Be You– held virtually in the fall (7 families) and spring (5 families)
  - Dare To Be You Family Reunion-held in the summer of 2022
  - October 2021– Fall Fest (held virtually-every family received bag)
  - November 2021 – Bee Thankful (held virtually-every family received activity bag)
  - March 2022-Mental Health and Wellness Event (held virtually-every family received activity bag)
  - Spring 2022 – Celebration of Spring Event (held virtually-every family received activity bag)
  - Chicago Parenting– partnered with the Judy Center, held virtually for 6 families.

Site	Funded Head Start Slots	Funded Early Head Start Slots
Elgin Station	34	14
Martin Luther King	150	44
Noland	20	0
Sargent Shriver	105	22
Home Base	6	47



(DTBY Summer Reunion)

Head Start is mandated to enroll at least 10% of children who have a professionally diagnosed disability . During the 2021-2022 school year, 20% of HSWC’s Head Start children (61 children) and 20% of HSWC’s Early Head Start children (31 children )had diagnosed disabilities.

According to the 2021-2022 Parent Survey, 97% of respondents stated they had a positive experience with Head Start.

# Medical and Dental Program Information

The health component of Head Start of Washington County ensures that the children enrolled in the program receive proper medical and dental treatment, are up to date on immunizations, find proper dental and medical homes and have health insurance. Part of the Early Head Start component is providing services to expectant mothers. Expectant mothers receive visits from a Home Base Teacher and are provided with information on delivering a healthy baby. Pre- and Post-Natal visits are conducted in conjunction with a registered nurse.

In order to promote good health practices in the classrooms, all meals (breakfast, lunch & snack) are approved by a Registered Dietitian and meet the nutritional guidelines set by CACFP. Activities are utilized to teach the children the value of healthy eating and exercise. Children are given daily opportunities to use their large muscles, teaching them the value of staying active through exercise. The combination of proper screenings and treatments, nutritional meals, and exercise keeps children healthy while also teaching them important ideas and concepts about their health that help them both at school and home.

Performance Indicator	HS	EHS
% of children with a medical home	99%	100%
% of children with health insurance at the end of the program year	100%	99%
% of children diagnosed as needing medical attention from a chronic condition	6%	3%
Of these, the % of children receiving medical treatment	90%	80%
% of children with up to date immunizations	99%	99%



Performance Indicator	HS
% of children with a dental home	71%
% of preschool children completing professional dental exams	42%
% of preschool children needing professional dental treatment	3%
Of these, the % of preschool children receiving dental treatment	75%

## 2021-2022 School Readiness Goals:

1. Children will demonstrate positive approaches to learning to include attending and engaging, persistence, problem solving skills, curiosity, motivation, flexibility, and inventiveness in thinking.
2. Children will develop self-regulation skills to have positive social interactions to peers and adults and to follow expectations for an educational environment.
3. Children will understand and develop a progressively complex vocabulary. Children will demonstrate an awareness that language can be broken down into words, syllables, and smaller pieces of sounds.
4. Children will use mathematical skills to explore, experiment, question, and problem solve. Children will develop mathematical thinking skills to include counting, comparing, relating, and patterns.
5. Children will build and refine motor skills for such purposes such as movement, balancing, building, writing, and self-help skills. Children will demonstrate knowledge of positive health and safety practices.

# Head Start Outcomes and Results

In-person services returned to all center locations. Even through COVID outbreak closures and rolling classroom closings to alleviate staff shortage issues, the focus of being here to assist children and families with their needs stayed prominent in the minds of staff. Education staff planned experiences and activities that helped children not only learn and grow, but become prepared to transition to kindergarten and public school.



97% of parents responding to the 2021-2022 Parent Survey agreed that Head Start is preparing their child for kindergarten.



Head Start of Washington County began to utilize the Early Learning Assessment (ELA) tool for all Head Start children during the 2019-2020 program year. The ELA is intended to be a process through which early childhood teachers collect and use assessment information to tailor instruction to the individual needs of each child. It was developed on the belief that the formative assessment process is not a single measurement, but rather an on-going, planned, and intentional practice to evaluate learning. The ELA is based on research-supported Learning Progressions that are aligned to the early learning standards. The Learning Progressions define the pathway of skills, knowledge, and behaviors that children develop between the ages of 36 months to 72 months (3-5). Below is a chart showing the percentage of children approaching and meeting/exceeding skills during the 2021-2022 program year.

4 Year Old Data Domains	Developing Levels NE-1	Approaching Levels 2 & 3	Meeting/Exceeding 21-22 Spring (Levels 4 & 5)	Meeting/Exceeding 21-22 Fall (Levels 4 & 5)	Growth
Social Foundations	26%	44%	30%	1%	29%
Language & Literacy	23%	39%	38%	14%	24%
Mathematics	19%	48%	33%	8%	25%
Science	34%	54%	12%	0%	12%
Social Studies	19%	57%	24%	1%	23%
Physical Well Being & Motor Development	20%	36%	44%	12%	32%

- Key: Levels NE-1: Developing
- Levels 2-3: Approaching
- Levels 4-5: Meeting/Exceeding

During the 2021-2022 program year, Head Start of Washington County education staff completed 754 training hours through the Child Care Education Institute.

## Summer Learning Loss Assessment Data

During the summer of 2022, three Head Start classrooms provided in-person services to children who would transition to kindergarten in the fall. Pre- and Post-Assessment data was collected, reviewed, and aggregated to see overall benefits from attending the summer program. Below is a summary of the data based on providing services to 43 children.

Summer ELA Data Summary (43 Children)										
	Assessment #1 (Pre)				Assessment #2 (Post)				Growth	
	Level NE-1	Levels 2-3	Levels 4-5	% ready	Level NE-1	Levels 2-3	Levels 4-5	% ready		
SKB 7 Persisting with Tasks	5	28	10	23%	2	17	24	56%	33%	
SKB 8 Following Directions	15	25	3	7%	7	28	8	19%	12%	
SKB 11 Interest	2	30	11	26%	0	22	21	49%	23%	
SKB 14 Social Behaviors	4	23	16	37%	0	15	28	65%	28%	
SKB 15 Respond to Questions About Text	8	28	7	16%	2	25	16	37%	21%	
SKB 18 Syllables/Onsets & Rimes/Phonemes	8	33	2	5%	16	20	7	16%	12%	
SKB 21 Upper Case Letters	11	15	17	40%	8	15	20	47%	7%	
SKB 23 Letters-Sounds	11	18	14	33%	6	20	17	40%	7%	
SKB 24 Purposes & Situations	3	18	22	51%	1	13	29	67%	16%	
SKB 25 Name Recognition and Writing	1	19	23	53%	0	12	31	72%	19%	
SKB 26 Writing to Convey Messages	6	26	11	26%	4	25	14	33%	7%	
SKB 27 Sentences	3	14	26	60%	2	12	29	67%	7%	
SKB 34 Object Counting	0	17	26	60%	0	11	32	74%	14%	
SKB 37 Numeral Identification	4	17	22	51%	2	14	27	63%	12%	
SKB 38 Addition Problems	4	19	20	47%	0	19	24	56%	9%	
SKB 42 Sorting & Classifying	9	30	4	9%	5	22	16	37%	28%	
SKB 45 Two Dimensional Shapes	1	33	9	21%	0	30	13	30%	9%	



### Head Start Classroom Observation Information

The CLASS (Classroom Assessment Scoring System) is an observation instrument that assesses the quality of teacher-child interactions in center-based Head Start classrooms. The CLASS tool includes three domains of teacher-child interactions that support children’s learning and development. The three domains are Emotional Support, Classroom Organization, and Instructional Support. The chart below details the CLASS observation scores in each of the domain areas in center-based Head Start classrooms:

Head Start CLASS Score Averages																	
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	Spring 2022 Average	Fall 2019 Average	National Average (2020)
Head Start CLASS Scores by Domain				Open		Open											
Emotional Support	5.75	5.50	6.42		6.34		6.25	6.25	6.75	6.50	7.00	6.50	6.25	6.17	6.31	6.44	6.03
Classroom Organization	5.44	5.33	6.22		6.00		5.08	5.80	6.44	4.44	6.78	4.67	6.00	6.00	5.68	5.91	5.78
Instructional Support	3.33	2.78	5.33		4.28		2.00	4.00	2.67	1.89	4.33	2.78	3.47	3.11	3.33	3.65	2.94

# Financial Snapshot

Head Start and Early Head Start programs are required to obtain at least a 25% match of local in-kind or cash contributions for all federal dollars received. In-kind contributions are predominately space and/or volunteer hours by Head Start parents and/or members of the local community. However, the COVID-19 pandemic has greatly impacted the ability for programs to obtain in-person volunteer time.

Head Start and Early Head Start are very labor intensive programs with the major operational costs being personnel and fringe benefits for over 130 full and part time positions. Over 400 children and families are being served in Washington County each year. However, waiting lists still exist, especially for Early Head Start (birth – age 3) where eligible children are currently waiting.

Head Start of Washington County, Inc.’s administrative costs during this period were less than 10%, significantly lower than the 15% maximum permitted.

## ***Results for most recent financial audit***

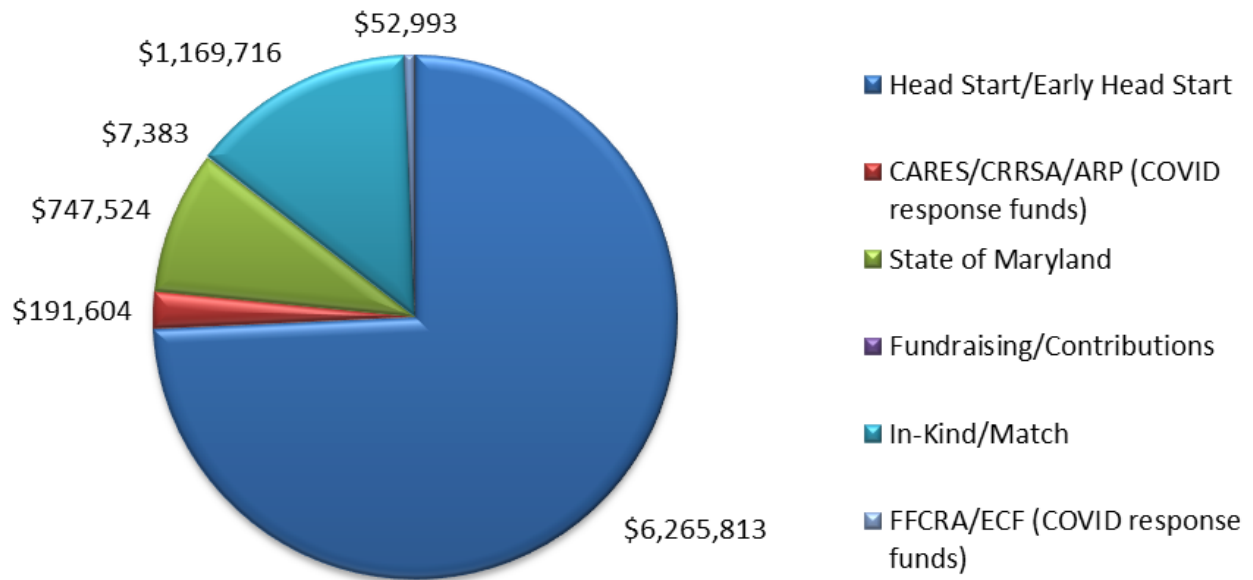
The annual independent audit for fiscal year ending January 31, 2022 was conducted by Smith Elliott Kearns & Company, LLC. The firm issued a Qualified Opinion due to the accounting treatment of equipment, fixed assets, non-specialized volunteer in-kind hours, and encumbrances; however, they believe the financial statements present fairly, in all material respects, the financial position of Head Start of Washington County, Inc. as of January 31, 2022. A copy of the audit report is available for viewing upon request at 325 W. Memorial Blvd, Hagerstown, MD. The IRS Form 990 is available for viewing at 325 W. Memorial Blvd., Hagerstown, Maryland, upon request or on our website [www.headstartwashco.org](http://www.headstartwashco.org)

## **Proposed budget for fiscal year end January 31, 2023**

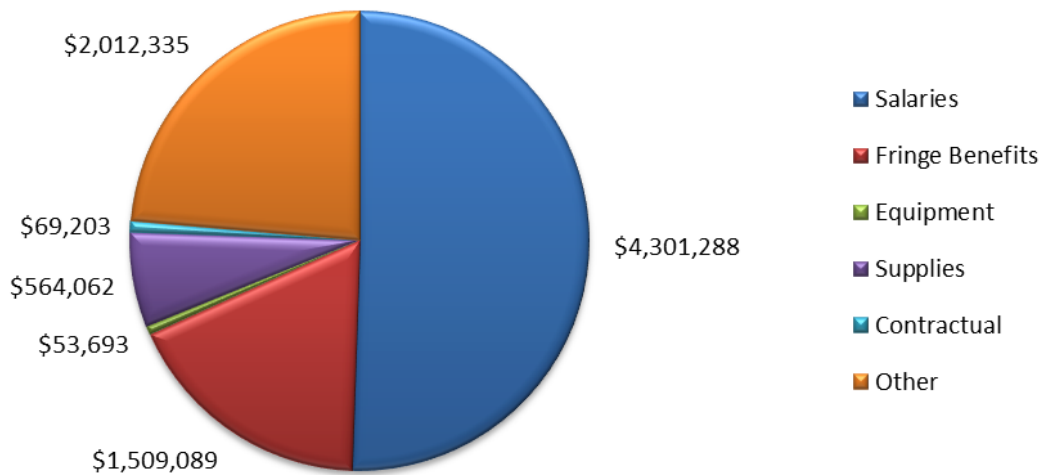
*(includes stimulus funds awarded through the CRRSA Act and the American Rescue Plan)*

<b>Salaries</b>	\$4,826,019
<b>Fringe Benefits</b> - Sec125 and retirement benefits and mandatory federal and state withholdings	\$1,698,134
<b>Travel</b> - lodging and per diem for out of town conferences and meetings	\$12,100
<b>Equipment</b> – Playground equipment	\$63,175
<b>Supplies</b> – Office, classroom, and food service supplies	\$520,799
<b>Contractual</b> – Audit fees, health/disabilities services, and training/technical assistance	\$66,202
<b>Other</b> – Rent, mortgage, and utilities/telephone; insurance; cleaning and repairs/maintenance; policy council and parent services; T&TA; local travel including transportation services	\$1,862,977
<b>Total Proposed Budget</b>	<b>\$9,049,406</b>

## Income - Fiscal Year 2022



## Expenditures - Fiscal Year 2022





### Board of Directors

- Dori Yorks, M.Ed.**  
Board President
- Kent Matsumoto, Attorney**  
Vice President-Legal Representative
- Ann Rotz, Attorney**  
Legal Representative
- Emily Radaker, CPA\*\***  
Fiscal Representative
- Stacey Campbell\*\***  
Fiscal Representative
- Toni Stone**  
Early Childhood Specialist
- Brooke Kerbs, LMSW**  
Community Member
- Nicole Twigg, MS, SPHR, SHRM-SCP**  
Community Member
- Terri Lancaster**  
Community Representative
- Kari Farrow**  
Community Representative
- Tonnie George\*\***  
Policy Council Chairperson & Treasurer

\*\* Denotes Finance Committee Member

### Leadership Team

- Vicki Robinson**  
Executive Director
- Erica Parrotte**  
Director of Programming
- Laura Harbaugh**  
Director of Education
- Linda Blontz**  
Director of Human Resources
- Rhonda Smith**  
Director of Finance
- Cindy Perkowski**  
Data & Grants Manager
- Tammy Keener**  
Family Services Manager
- Eva Phillips**  
Early Childhood Manager
- Kandyce Dorsey**  
Early Childhood Manager
- Laura Gery**  
Early Childhood Manager
- Melissa McElroy**  
Early Childhood Manager
- Jennifer Barrett**  
Developmental Services Manager
- Kristen Long**  
Behavioral Health Manager
- Donna Eby**  
Health Manager
- Susie Danjolu**  
Food Services Manager
- Kirsten Golden**  
Transportation Manager
- G. Diane Graham**  
I/T Specialist

## Our Locations:

### Administrative Office:



325 West Memorial Blvd  
Hagerstown, MD 21740

### Noland Center:



1048 Noland Drive  
Hagerstown, MD 21740

### Martin Luther King Center:



131 West North Avenue  
Hagerstown, MD 21740

### Elgin Station Center:



40 Elgin Blvd  
Hagerstown, MD 21740

### Sargent Shriver Center:



837 Spruce Street  
Hagerstown, MD 21740