

Head Start of Washington County Policy Council Meeting Minutes

Date: May 13, 2024

Council Members Present: Tamara Lloyd Owens, Shayna Thompson, Aleasa Price, Casey Jones, & Elizabeth Howe

Council Members Absent: Stephanie Jenkins, Shirley Thorne, Melissa Caudell, & Lacey Appiah

HSWC Staff Present: Alicia Carter, Erica Parrotte, & Linda Blontz

Subject	Discussion	Action
<u>Call to Order</u>	The meeting was called to order at 5:55pm.	
<u>Roll Call/Quorum</u>	Roll call was taken. A quorum was met.	Motion to approve April minutes made by Aleasa. Seconded by Elizabeth.
<u>Review of Minutes</u>	The minutes for April were reviewed. There were no changes.	No discussion. All in favor. None opposed. Motion passed.
<u>Treasurer's Report</u>	The April Treasurer's Report was reviewed.	Motion to approve April Treasurer's Report made by Elizabeth. Seconded by Shayna. No discussion. All in favor. None opposed. Motion passed.
<u>Director's Update Monthly Report</u>	Erica said enrollment numbers remain the same. The wait list continues to grow. Homeless numbers are also stable. 85% attendance was reached. No changes in Home Base, meals or transportation.	Motion to approve March Monthly Report made by Tamara. Seconded by Aleasa. No discussion. All in favor. None opposed. Motion passed.
<u>Financial Reports</u>	Erica reviewed the Financial Report through the end of March. No significant changes.	Motion to approve March Finance Report made by Tamara. Seconded by Casey. No discussion. All in favor. None opposed. Motion passed.
<u>FA2 Review</u>	Erica said we are still waiting for the 45-day notice. The FA2 Review will most likely take place over the summer. We continue to prepare staff while we wait.	Motion to approve March Finance Report made by Tamara. Seconded by Casey. No discussion. All in favor. None opposed. Motion passed.
<u>COLA/One Time Funds</u>	Erica said we are receiving a COLA increase at 2.35%. It will be retroactive back to February. We have the opportunity to write a grant for one-time funds to be used to replace our handicapped-accessible bus. More details to come at the June meeting.	Motion to approve the COLA at 2.35% & One Time Funds made by Aleasa. Seconded by Tamara. No discussion. All

