

Head Start of Washington County Policy Council Meeting Minutes

Date: December 9, 2024

Council Members Present: Aleasa Price, Alex Alcon, Mariah Ford, Markia DiPietro, Cassandra Siegelstein, Shirley Thorne, Tamara Lloyd Owens, & Elizabeth Howe

Council Members Absent: N/A

HSWC Staff Present: Vicki Robinson, Alicia Carter, Erica Parrotte, Laura Harbaugh, & Linda Blontz

Subject	Discussion	Action
<u>Call to Order</u>	The meeting was called to order at 6:01pm.	
<u>Roll Call/Quorum</u>	Alicia took roll call. A quorum was met.	
<u>Review of Minutes</u>	The minutes for November were reviewed.	Motion to approve November minutes made by Alex. Seconded by Mariah. No discussion. All in favor. None opposed. Motion passed.
<u>Treasurer's Report</u>	The November Treasurer's Report was reviewed.	Motion to approve November Treasurer's Report made by Markia. Seconded by Tamara. No discussion. All in favor. None opposed. Motion passed.
<u>Director's Update Monthly Report</u>	This was through the end of October. We remain fully enrolled and our over-income numbers have not changed. Drop and withdrawal numbers are normal. The waitlist is stable. Homeless numbers did go up due to growing connections with families through October FA home visits. Referrals included Salvation Army and similar holiday resource agencies. Attendance was excellent. Home Based visits are going well. Volunteer Hours have greatly increased due to ongoing efforts of staff and parents.	Motion to approve Monthly Report made by Shirley. Seconded by Markia. No discussion. All in favor. None opposed. Motion passed.
<u>Finance Report</u>	This report is through the end of October. Normal expenses for the month. We are closing the In-Kind gap but have submitted the waiver request as we do not expect to make it to our total by January. The Memorial Blvd. HVAC request has also been submitted for approval.	Motion to approve Finance Report made by Tamara. Seconded by Shirley. No discussion. All in favor. None opposed. Motion passed.

<p><u>Next Meeting</u></p> <p><u>Meeting Adjourned</u></p>	<p>January 13, 2024 at 5:30pm at Shriver</p> <p>The meeting was adjourned at 6:39pm.</p> <p>Documents Provided: Agenda December 9, 2024 111824 Policy Council Minutes PC Treasury December 09, 2024 HSWC 24-25 Monthly Report – 10-24 2023-2024 PIR Summary Curr & Assess, SR Goals & Plan 24-25 SR Goals and Action Plan 24-25 Oct 24 HS and EHS Combined Budget - PC</p>	<p>Meeting adjourned. No motion.</p>
--	--	--------------------------------------