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## **PAY FOR TRAINING**

Non-exempt staff members will be paid for attending training programs if:

- His or her supervisor has informed the staff member required attending training that the training is mandatory.
- The staff member will be paid at the regular wage rate for time spent at training.
- Any hours in excess of 40 in a week will be paid at the appropriate overtime rate, at the staff member's hourly rate in effect at the time the overtime is recorded.

*Approved by BOD 12/13/1999  
Approved by Policy Council 12/20/1999*